

## GRADUATE MEDICAL EDUCATION POLICIES AND PROCEDURES

Subject:	<b>EFFECT OF LEAVE OF ABSENCE ON SATISFYING THE CRITERIA FOR PROGRAM COMPLETION</b>
Effective Date:	July 1, 2022
Distribution:	Accredited and GMEC-approved programs

### **INTRODUCTION/POLICY:**

Bridgeport Hospital recognizes that the requirements for program completion vary based on specialty board and other certification requirements. Residents/fellows may take leaves of absence in accordance with applicable policies. However, except as specified by the specialty board, leave time does not count towards the requirements for certification.

It is the trainee's responsibility to understand the impact of any leave of absence on the requirements of their training program (i.e. number of weeks that must be completed in order to be eligible to meet examining board requirements).

### **PROCEDURE:**

Trainees must request leaves of absence in accordance with applicable policies. Leaves of absence require the pre-approval of the Program Director and Designated Institutional Official (DIO).

Trainees on J-1 visas must receive prior approval from the Educational Commission for Foreign Medical Graduates (ECFMG) for any requests for leave of absence and for any extension of training.

Trainees can access information related to eligibility requirements for specialty board information on the websites of the specialty board.