

Responsibilities of the Graduate Medical Education Committee (GMEC)

The GMEC will provide oversight of the residency and fellowship programs at Bridgeport Hospital by monitoring a variety of measures including (but not exclusive to) the following:

- The accreditation and recognition status of the Sponsoring Institution and its ACGME-accredited and other accredited programs;
- The quality of the GME learning and working environment within the Sponsoring Institution, its accredited programs, and its participating sites;
- The quality of educational experiences in each accredited program that lead to measurable achievement of educational outcomes as identified in the ACGME Common and specialty/subspecialty-specific Program Requirements as well as other accredited programs' requirements;
- The ACGME-accredited programs' annual program evaluations and self-studies;
- All processes related to reductions and closures of individual accredited programs, major participating sites, and the Sponsoring Institution; and,
- The provision of summary information of patient safety reports to residents, fellows, faculty members, and other clinical staff members. At a minimum, this oversight must include verification that such summary information is being provided.

In addition, the GMEC will review and approve:

- Institutional GME policies and procedures;
- GMEC subcommittee actions that address required GMEC responsibilities;
- Annual recommendations to the Sponsoring Institution's administration regarding resident/fellow stipends and benefits;
- Applications for accreditation of new programs;
- Requests for permanent changes in resident/fellow complement;
- Major changes in accredited programs' structure or duration of education, including any change in the designation of a program's primary clinical site;
- Additions and deletions of accredited programs' participating sites;
- Appointment of new program directors;
- Progress reports requested by a Review Committee;
- Responses to Clinical Learning Environment Review (CLER) reports;
- Requests for exceptions to clinical and educational work requirements;
- Voluntary withdrawal of ACGME and other accredited programs' program accreditation;

- Requests for appeal of an adverse action by a Review Committee;
- Appeal presentations to an ACGME Appeals Panel; and
- Exceptionally qualified candidates for resident/fellow appointments who do not satisfy the Sponsoring Institution's resident/fellow eligibility policy and or resident/fellow eligibility requirements in the ACGME Common Program Requirements or other accredited program's requirements.

The GMEC must demonstrate effective oversight of the Sponsoring Institution's accreditation through an Annual Institution Review (AIR) and must:

- Identify institutional performance indicators for the AIR to include at a minimum:
 - The most recent ACGME institutional letter of notification;
 - The results of ACGME surveys of residents/fellows and core faculty members;
 - Each of its accredited programs' accreditation information, including accreditation and recognition statuses and citations.

The GMEC must demonstrate effective oversight of underperforming programs through a Special Review process. Please refer to the Special Review Process policy.

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