

CME Letter to Speakers

Welcome,

On behalf of the <<insert department name here>> at Yale New Haven Health Bridgeport Hospital, I would like to thank you for agreeing to participate at the <<enter CME event>> on <<enter date>>.

Bridgeport Hospital, as the Accredited Provider, requires CME activities be balanced, independent, objective, and scientifically rigorous. The presentation must be free of commercial bias, promote quality care, and be based on evidence accepted by the medical profession.

We ask your cooperation in meeting compliance requirements as outlined by the Connecticut State Medical Society and regulated by the American Council for Continuing Medical Education. Please complete the disclosure form emailed to you from EEDS, the database we use to manage CME. The information on the disclosure form must match the information on your disclosure slide.

We are required to inform the audience of the learning objectives established for this CME activity. Please forward to me:

- Two or three objectives (ACCME Criterion 5) for your presentation and a copy of your curriculum vita.
- A copy of your presentation.

Please remember:

- Commercial logos are not permitted (ACCME Criterion SCS 4.3).
- Medications may not be referred to by trade name (ACCME Criterion SCS 4.3).

Thank you in advance for your cooperation. If you have any questions, please feel free to contact me at <<contact information>>. We look forward to seeing you on <<enter date>>

Sincerely,

CME Activity Director/CME Activity Coordinator

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