

Annual Institutional Review

The Graduate Medical Education Committee (GMEC) must demonstrate effective oversight of the Sponsoring Institution's accreditation through an Annual Institutional Review (AIR) I.B.5)

In December of each year, the GMEC will conduct an AIR by reviewing established performance indicators. The time period of review for the AIR will be the current calendar year.

The AIR will be developed through a review of the Institutional Dashboard and will focus on the following performance indicators:

1. Notification of ACGME Accredited programs accreditation status, citations and areas for improvement and self-study visits.
2. Notification of CPME and FMIGS – Accredited programs accreditation status, citations and areas for improvement and site visits.
3. Results of ACGME Surveys of Residents/Fellows and Core Faculty.
4. Review of Annual ADS submissions to the ACGME
5. Accreditation Compliance with:
 - a. Graduate Performance on Boards
 - b. Clinical Competency Committee, Program Evaluation Committee and Self Study.
6. Program-Specific Clinical Quality Measures

The Institutional Dashboard will be updated by the GME Office as data is available. Programs are expected to provide current status of program-specific quality measures quarterly to the GME office for inclusion in the Dashboard. Programs are also expected to discuss the program-specific clinical quality measures with their trainees on a quarterly basis.

Upon analysis of the performance indicators, the DIO/GMEC will identify areas for improvement requiring action plans. Action plans resulting from the AIR will be monitored by the DIO. The DIO will submit a written annual executive summary of the AIR to the Board of Trustees.