

## Elective Rotations outside YNHHS Policy Visa Logistics

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### All Residents/Fellows

1. Require program approval at least 3 months prior to rotation start date
2. All Mandatories\* must be complete/up-to-date
3. Program Letter of Agreement must be signed

### H1B Visa holders (in addition to the requirements for all residents/fellows)

We must apply for an amendment to your H1B that identifies the rotating hospital and dates of rotation. This takes time and necessitates advance planning and:

1. At least 3 months prior to rotation start date, H1B visa holder must provide the following information to GME office:
  - a. Name and Address of Hospital where rotation is to occur
  - b. Name, e-mail and phone number of contact at Hospital where rotation is to occur
  - c. Exact dates of rotation

### J-1 Visa holders (in addition to the requirements for all residents/fellows):

1. Must complete ECFMG "Required Notification of Off-site Rotation/Elective" request form (found on ECFMG website) and submit to GME office at least 1 month prior to rotation start date
2. If rotation is out of the country, resident is responsible to insure they have travel authorization by the ECFMG. (DS-2019 signed by the ECFMG)

\*Healthstream modules, Sleep Lecture, Duty Hour Logging and other mandatory requirements as assigned.